



The Bath and Wells Diocesan Association of Change Ringers

Officers' Terms of Reference

LIBRARIAN

1. To maintain the Association library and archives in suitable premises and under suitable storage conditions, approved by the General Committee, and to make material available for reference to members at convenient times.
2. To arrange for the issue on loan of such material which, in his/her opinion, may safely leave his/her custody, upon such conditions and charges as he/she may deem necessary.
3. To encourage Association and Branch officers to deposit in the library all important books and documents of the Association which are not required for current work.
4. To encourage the deposit by individual members of books and other important material on bells and bell ringing which they no longer wish to retain.
5. To recommend to the General Committee on the desirability of acquiring further publications when considered appropriate.
6. To publish periodically a full list of the library contents.

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